



INTERNAL ADVERTISEMENT

HANDYMAN

INTRODUCTION

Applications are invited from suitably qualified personnel to fill in the position of **Handyman**. The successful candidate will be based in the Maintenance department at Harare International Convention Centre (HICC) in Harare. The position reports to the Maintenance Supervisor

PRINCIPLE ACCOUNTABILITIES:

- ❖ Conduct routine inspections and functionality checks on equipment and systems throughout the property.
- ❖ Attend maintenance job cards and complete assigned for repairs within stipulated timeframes.
- ❖ Diagnoses and repair systems and equipment.
- ❖ Carry out preventative maintenance on equipment to minimize downtime and extend equipment lifespan.
- ❖ Install, test and commission electrical equipment and circuits in accordance with approved standards and specifications.
- ❖ Maintain public area, office, kitchen and event venue lighting systems, including replacement of bulbs, fittings and illuminated signage.
- ❖ Monitor energy consumption and support energy-saving initiatives across the property.
- ❖ Ensure compliance with electrical safety regulations and company maintenance standards.
- ❖ Maintain maintenance records and provide feedback on completed tasks to the Maintenance Supervisor.
- ❖ Assist with general maintenance duties and support other engineering functions when required.

PERSON SPECIFICATION AND ATTRIBUTES

The candidate should have the following:

- ❖ National Certificate in Electrical Engineering.
- ❖ Class 1 Journeyman Certificate in Electrical Power Engineering.
- ❖ At least three (2) years' experience in electrical maintenance
- ❖ Knowledge of electrical control systems will be an added advantage.
- ❖ Effective communication and interpersonal skills.
- ❖ Customer service orientation.
- ❖ Ability to work under pressure and meet deadlines.
- ❖ High levels of integrity, professionalism and reliability.
- ❖ Team player with a proactive approach to problem-solving.

All applications, accompanied by a detailed CV, should be submitted online by not later than 24 June 2026 using the following link:

<https://rtgafrica.com/careers/jobs/handyman-4/>