



INTERNAL ADVERTISEMENT Floor Supervisor

Applications are invited from suitably qualified and experienced personnel to fill in the position of **Floor Supervisor**

Reporting to: Housekeeper
Location: New Ambassador Hotel

The ideal candidate should meet the following requirements;

RESPONSIBILITIES INCLUDE:

- ❖ Plans and coordinates daily hotel cleaning schedules.
- ❖ Inspects cleanliness of rooms/ Public Areas and implements prompt corrective action on all inspection findings.
- ❖ Coordinates housekeeping department human resources issues
- ❖ Continuous training and development of departmental staff.
- ❖ Communicates guests' feedback to housekeeping associates.
- ❖ Manages housekeeping expenses in line with approved budgets.
- ❖ Coordinates housekeeping activities for other departments.

CANDIDATE SPECIFICATION:

- ❖ National Diploma in Tourism Management.
- ❖ At least 2 years of relevant experience in housekeeping operations.
- ❖ Good eye for detail and innovative.
- ❖ Knowledge of ACCPAC system and materials control.
- ❖ Should be an assertive person of unquestionable integrity

All applications, accompanied by a detailed CV, should be submitted online by not later than 15 September 2023 on the link below;

<https://rtgafrica.com/careers/jobs/floor-supervisor/>

The Human Resources Director
Rainbow Tourism Group
1 Pennefather Avenue
Harare